



Prep Parent Payment Contributions

Dear parents and guardians,

Wembley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Wembley Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students, we want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Our school only requests contributions for items that we believe add value to the school experience for students. All contributions go specifically towards items and activities that help improve your child's educational experience.

Within our school your support has allowed us to offer:

Response to Intervention (RTI)
Dedicated Student Wellbeing and Engagement Leader
Lunchtime clubs/activities
Dedicated first aid officer

Purchase and provide:

iPads in classrooms
Art, Music and Physical Education equipment
Well-resourced classroom Library
Hands on equipment for Mathematics, Science and Technology
Class sets of reading materials for students to develop their reading skills

For further information on the Department's Parent Payments Policy, please see a one-page overview attached. Yours sincerely,

Vassie Vatsilas-D'Arcangelo
Principal
Wembley Primary School

Rebecca Thomas
School Council President
Wembley Primary School

Prep

Curriculum Contributions		Final Total
<i>Items and activities that students use, or participate in, to access the Curriculum</i>		
Classroom consumables, materials & equipment		
Shared classroom consumable items - anchor chart paper, loose leaf dotted thirds paper, coloured paper		\$76
Art – paint, crayons, canvas, glitter, coloured paper		
LOTE		
Photocopying		
Classroom Equipment and Materials		
English – replenishment of reading and writing resources, ie: classroom library books, take home reading sets, guided reading sets		\$158
Mathematics – replenishment of shared classroom concrete materials, ie: MAB, fractions models, calculators, dice, counters, cards, measuring equipment		
Music - replenishment and maintenance of shared musical instruments and equipment		
Sports – replenishment and maintenance of shared equipment		
Art - pencils, crayons, glue sticks, scissors, paint brushes etc		
Classroom Stationery – Class materials various		
Digital and Online Subscriptions		
Mathletics. Reading Eggs, Lexia, Padlet		\$73
SECTION TOTAL		\$307

Other Contributions		
<i>For non-curriculum items and activities</i>		
Administrative Software and Communication Tools		
Sentral, School Website		\$17
Other		
Student assistance fund (supporting inclusion for all students - ie: camps, incursions/excursions)	\$30	\$105
First Aid	\$15	
School grounds, maintenance and improvements	\$60	
Tax Deductible Contributions		
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$53	\$53
SECTION TOTAL		\$175

Educational Items for Students to Own	Item Amount	Final Total
<i>For items that students will individually own and can be taken home</i>		
Other		
Smart Words Instructional Spelling Workbook x 2 (can be purchased separately from https://smartachievers.com.au/)		\$35
Key-Ring Word Cards, Take Home Satchel, Sentence Card Strips		
SECTION TOTAL		\$35
Section Totals		Final Total
Curriculum Contributions		\$307
Other Contributions		\$175
Educational Items for Students to Own		\$35
SECTION TOTAL		\$517

Parent Payments can be made via the following methods:

- **Preferred method is via Sentral – “Payments**
- BPay – using your unique reference code provided on your school statement/in Sentral/provided via email
- Direct Deposit to school bank – BSB: 063-181 Account: 10056072
- Payments can also be made over the phone by Eftpos, by calling the school office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

Extra-Curricular Items and Activities

Wembley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Payment will be requested through Sentral throughout the year.

Financial Support for Families

Wembley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible payment arrangements (via Sentral)
- Welfare Fund – funded by family voluntary contributions and the school to assist with funding for camps/excursions and/or other welfare needs
- Second hand uniform
- State School Relief – clothing & uniform support

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Mandy Pilkington

Ph: 03 9314 7054 | Email: Amanda.pilkington@education.vic.gov.au

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students test with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also **invite** parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.