



## **Year 4 Parent Payment Contributions**

Dear parents and guardians,

Wembley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Wembley Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students, we want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Our school only requests contributions for items that we believe add value to the school experience for students. All contributions go specifically towards items and activities that help improve your child's educational experience.

***Within our school your support has allowed us to offer:***

Response to Intervention (RTI)  
Dedicated Student Wellbeing and Engagement Leader  
Lunchtime clubs/activities  
Dedicated first aid officer

***Purchase and provide:***

iPads in classrooms  
Art, Music and Physical Education equipment  
Well-resourced classroom Library  
Hands on equipment for Mathematics, Science and Technology  
Class sets of reading materials for students to develop their reading skills

For further information on the Department's Parent Payments Policy, please see a one-page overview attached. Yours sincerely,

**Vassie Vatsilas-D'Arcangelo**  
Principal  
Wembley Primary School

**Rebecca Thomas**  
School Council President  
Wembley Primary School

## Year 4

Curriculum Contributions		Final Total
<i>Items and activities that students use, or participate in, to access the Curriculum</i>		
<b>Classroom consumables, materials &amp; equipment</b>		
Shared classroom consumable items - anchor chart paper, loose leaf dotted thirds paper, coloured paper		\$70
Art – paint, crayons, canvas, glitter, coloured paper		
LOTE		
Photocopying		
<b>Classroom Equipment and Materials</b>		
<b>English</b> – replenishment of reading and writing resources, ie: classroom library books, take home reading sets, guided reading sets		\$159
<b>Mathematics</b> – replenishment of shared classroom concrete materials, ie: MAB, fractions models, calculators, dice, counters, cards, measuring equipment		
<b>Music</b> - replenishment and maintenance of shared musical instruments and equipment		
<b>Sports</b> – replenishment and maintenance of shared equipment		
<b>Art</b> - pencils, crayons, glue sticks, scissors, paint brushes etc		
<b>Classroom Stationery</b> – Class materials various		
<b>Digital and Online Subscriptions</b>		
Mathletics. Lexia, Padlet		\$44
<b>SECTION TOTAL</b>		<b>\$273</b>

<b>Other Contributions</b> <i>For non-curriculum items and activities</i>		
<b>Administrative Software and Communication Tools</b>		
Sentral, School Website		\$17
<b>Other</b>		
Student assistance fund (supporting inclusion for all students - ie: camps, incursions/excursions)	\$30	\$105
First Aid	\$15	
School grounds, maintenance and improvements	\$60	
<b>Tax Deductible Contributions</b>		
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$53	\$53
<b>SECTION TOTAL</b>		<b>\$175</b>

<b>Educational Items for Students to Own</b> <i>For items that students will individually own and can be taken home</i>		<b>Final Total</b>
<b>Other</b>		
Smart Words Instructional Spelling Workbook x 2 (can be purchased separately from <a href="https://smartachievers.com.au/">https://smartachievers.com.au/</a> )		
Document Wallets, Pocket Display Book, Exercise books, Pencil case, Student Diary		\$53
<b>SECTION TOTAL</b>		<b>\$53</b>

<b>Section Totals</b>	<b>Final Total</b>
Curriculum Contributions	\$273
Other Contributions	\$175
Educational Items for Students to Own	\$53
<b>SECTION TOTAL</b>	<b>\$501</b>

Parent Payments can be made via the following methods:

- **Preferred method is via Sentral – “Payments**
- BPay – using your unique reference code provided on your school statement/in Sentral/provided via email
- Direct Deposit to school bank – BSB: 063-181 Account: 10056072
- Payments can also be made over the phone by Eftpos, by calling the school office.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

## Extra-Curricular Items and Activities

Wembley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Payment will be requested through Sentral throughout the year.

## Financial Support for Families

Wembley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Flexible payment arrangements (via Sentral)
- Welfare Fund – funded by family voluntary contributions and the school to assist with funding for camps/excursions and/or other welfare needs
- Second hand uniform
- State School Relief – clothing & uniform support

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

**Mandy Pilkington**

Ph: 03 9314 7054 | Email: [Amanda.pilkington@education.vic.gov.au](mailto:Amanda.pilkington@education.vic.gov.au)

**32 St Leonards Avenue, Yarraville 3013**

**Telephone:** (03) 9314 7054

**Facsimile:** (03) 9314 9302

**Email:** [wembley.ps@edumail.vic.gov.au](mailto:wembley.ps@edumail.vic.gov.au)

**Web:** [www.wembleyps.vic.edu.au](http://www.wembleyps.vic.edu.au)

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students test with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also **invite** parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.